

**PORTARLINGTON COMMUNITY ASSOCIATION  
GENERAL MEETING  
February 1 2017, Bellarine Community Health Centre**

**Minutes**

Meeting opened 7pm

**Welcome** from President: Deb Sheard

**In attendance:** John Turner, Deb Sheard, Peter Sheard, Marisa Chiappi, Janet Campbell, Rosemary Nichols, Chris Kelly, Leo Kelly, Lorraine Stokes, Phil Cameron, Lorraine Hughes, David Hughes, Marg Manning, Hazel Ingram, Leonie Ryall, Vic Ryall, Marg Jucker, John Rae, Athalie Moss, Sarah Crisp, Cheryl Hilton, David Hilton, Jennie Tonzing, Graeme Tonzing, Jenny Wills, John Bugge, Sue Wall, Margaret Belfrage, Alison Volkerts, Sandy Sapphire, Robin Rawson, Robyn Hope

**Apologies:** Marilyn Mooney, Vicki Perrett, John Pearce, Nina Ross, Jenny Macaulay, Liz Turner, Barbara Wilson-Browne

**Conflict of interest:** nil

**Minutes:** Minutes of November 9 General Meeting were circulated via email. (December meeting – CoGG Information Session on Hubs, followed by Christmas drinks)

Motion: That the minutes of the November 9 meeting be accepted.

Moved: David Hughes

Seconded: Lorraine stokes

Carried

**Business arising from minutes**

1. **Transport** – deferred to General Business
2. **2017 Meeting schedule** – a draft was circulated prior to this meeting, seeking to change meeting from 1st Wednesday to 2nd Wednesday of the month. It was agreed that the Committee would revisit the proposed change and notify members via email of the outcome prior to the March meeting.
3. **Website** – Sarah Crisp has handed administrative duties to Deb Sheard, with Sarah as coadministrator, with Liz Turner continuing email tree (3 administrators in total).
4. **Update on CFA community information session – November 2016.** Peter Sheard and David Hilton reported on the current inadequacy of the facility, the larger than present footprint of the planned new facility, and that there is a further opportunity for community input and discussion in the near future.

**Correspondence**

In:

- CoGG – response to PCA letter on Portarlington Hub
- CoGG – ‘Our Future’ project
- NBTAG – letter to Minister for Transport, Jacinta Allan (circulated via email to members)
- Point Richards – Media Release

- Marilyn Mooney, Secretary – letter of resignation

Out:

- Senior Citizens – re Hub Information night, December 2016

Motion: That the correspondence be accepted.

Moved: Hazel Ingram

Seconded: Robyn Hope

Carried

### **Business arising from correspondence**

1. Model rules compliance – the President noted that a Consumer Affairs Victoria search indicates the PCA operates under its 'own rules' of 2002 and recommended that the PCA adopt Model Rules.

Notice was given that at the March meeting of the PCA, the PCA will vote on a Special Resolution whereby the Association will adopt the Model Rules. Members were advised they would receive notice of the Special Resolution 21 days prior to the meeting on 8<sup>th</sup> March.

2. Secretary's position – the Executive nominated Janet Campbell as secretary

### **Financial Report**

Report/statement October to end December:

- 3 memberships, bank fees, insurance, are only transactions
- \$5639.75 balance

Motion: That the Treasurer's report be accepted.

Moved: Marisa Chiappi

Seconded: Robin Rawson

Carried

### **Working groups – reports**

1. **Biggest Afternoon Tea ( BAT)** – Scheduled for Friday 26 May. President and Treasurer have met with the working group and progress is on course.
2. **Transport** – Jenny wills spoke on behalf of NBTAG. Noted continuation of shuttle bus service to mid-2017. Public meeting on March 10, 2–3pm, Bayview Room Parkes Hall, with Lisa Neville as guest speaker. The campaign is now supported by the three local Bellarine community associations. NBTAG is asking that improved service needs be addressed in this year's state budget. Urged PCA members to come to meeting, and to bring friends and neighbours.
3. **Email tree** – report circulated previously with minutes and agenda.

### **General Business**

1. Insurance: President reported on an insurance matter relating to damage to a bus hired by the PCA for the recent Mussel Festival. The insurance claim involved an excess of \$500, which the Mussel Festival Committee has agreed to pay.

2. John Turner noted that 2017 is the centenary year of Lions. Portarlinton-Drysdale club which has resolved to purchase two drinking fountains, one in each town, to commemorate the centenary. Already endorsed by Springdale Neighbourhood House. Requested letter of endorsement of erection of fountain near Queensland lacebark in Newcombe St.
3. The question of lighting in Newcombe street was raised. PCA was urged to raise issue with COGG. Subsequent to the meeting the issue has been resolved and no action is required.
4. Sue Wilson's receipt of an Australia Day honour was noted and it was agreed that a letter of congratulations be sent.
5. It was agreed that a letter be sent to Marilyn Mooney thanking her for her contribution as Secretary since the 2016 AGM.

Next meeting: March 8 (2nd Wed in month)

Meeting closed 8.40pm